

**District Policy 3205:** The District is committed to maintaining a positive and productive learning environment for students that is free from discrimination, including sexual harassment. This commitment extends to all students involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation or at a class or school training held elsewhere. For purposes of this policy, "sexual harassment" means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur adult to student, student to student, or can be carried out by a group of students or adults. The District prohibits sexual harassment of students by other students, employees, or third parties involved in school district activities. The term "sexual harassment" may include:

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communication that interferes with an individual's educational performance or creates an intimidating, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors
- sexual demands when submission is a stated or implied condition of obtaining an educational benefit;
- sexual demands where submission or rejection is a factor in an academic, or other school-related decision affecting an individual.

**Today's Date:**

**Name(s) of student(s) involved:**

Reporting person (optional):

Contact information:

Name of person completing form:

Name of school adult you already contacted (if any):

On what date(s) did the incident(s) happen (if known):

**Please describe the incident:**

**Where did the incident happen? (check all that apply):**

Classroom	Hallway restroom	Playground	Locker room	Lunch room
Parking lot	School bus	Internet	Cell Phone	Sport field
On the way to/from school	Off school property	During a school activity		

Other, please describe:

**Please check any that apply:**

Sexual assault	Dating Violence
Unwelcome sexual conduct	Stalking

Other, please describe:

## REPORTING OF SEXUAL HARASSMENT

Why do you think the sexual harassment occurred:

Were there any witnesses?  No  Yes If yes, please provide their names:

Did a physical injury result from this incident?  No  Yes If yes, please describe:

Is there any additional information?

**Thank you for reporting. Please submit this form to your building administrator/principal.**

### FOR SCHOOL/DISTRICT OFFICE USE ONLY

Did the incident cause the student to be absent from school?  No  Yes If yes, please describe:

Received by:

Date

Referred to:

Date

Action taken:

Parent/Guardian Contacted:

Date

Notes

Resolved

Unresolved

Copy to Title IX Coordinator